



GOLF MANUAL FOR JUNIOR/STUDENT MEMBERS

<u>CONTENTS</u>	Page
COMPETITION PLAYING FACILITIES	2
PLAYING TIMES	3
DRESS CODE	3
CODE OF CONDUCT	4
COURSE MANAGEMENT - GUIDELINES WHEN PLAYING GOLF	4
PERSONAL SAFETY GUIDELINES	5
COURSE SPECIFIC SAFETY GUIDELINES	6

COMPETITION PLAYING FACILITIES

1. The time sheet is reserved for **Junior and Student Competitions** each Sunday from the 8th March to 22nd November 2015. Juniors with facilities' at (3) below must play a minimum of 5 Sunday Junior Competitions during the year to maintain them.
2. For the purpose of Junior Club competitions, players without a GUI handicap will be allocated an unofficial club handicap by the Junior Members Committee.
3. The following playing facilities are available to Juniors;
 - a) Juniors aged 14 years and over with a handicap of 16 (16.4) or less may play in all adult Saturday Competitions, including the Captains Prize, Presidents Prize, Vice-Captains Prize and Monthly Medals subject to conditions at 5 to 8 below.
 - b) Juniors with a handicap of 9 (9.4) or less may play in adult Sunday Competitions.
4. Junior girls with a handicap of 36 may play in Lady's Competitions on Tuesdays, subject to conditions agreed with the Lady's Committee.
5. **Under no circumstances is a junior member to book a tee time for a Saturday competition earlier than 5pm on the Friday before the competition. Failure to comply with this rule will lead to disqualification from that competition and further sanctions. This restriction does not apply to those who hold Student Membership of the Club.**
6. Juniors playing in the competitions outlined at 3 above are not eligible to win the overall prize. A prize will be awarded to the highest scoring junior player in the competition provided that score is among the winning scores of the day. In such case the junior player will be shown as winner of the gross prize or a winner in his relevant playing category (category 1, 2, 3 or 4 –placing 1st, 2nd or 3rd).
7. Juniors playing in all adult competitions must ensure that the word "JUVENILE" is stated on their score cards. This is to assist the Competitions Secretary in identifying the junior players participating. Failure to do so will result in disqualification.
8. Juniors competing in any competition other than Junior Competitions must play with an adult (***No adult – No game***).
9. Juniors ***may not*** book a full line in an adult Open, Semi-Open, Four-ball or Invitational competition.
10. Juniors wishing to play in the Wednesday Invitational Competitions may fill **only one position per line** i.e. per team.
11. Juniors are **not allowed** to bring visitors onto the course. However, they are allowed to bring a parent/guardian at a reduced rate.

PLAYING TIMES – SUBJECT TO PRO- SHOP CHECK-IN

1. **MONDAY, WEDNESDAY, THURSDAY, FRIDAY;** Junior members aged 14 years and over may, subject to course availability, play from 8am;
2. **TUESDAY;** - The Course is reserved for the Lady's Club. Junior girls may play as determined by the Lady's Committee. Junior youths may play during the designated times made available to them by the Lady's Committee;
3. **SATURDAY, SUNDAY, PUBLIC HOLIDAYS;** - In addition to the competition playing facilities available to Juniors, those members aged 14 years and over may play after the timesheet for the day has expired subject to availability of the course;
4. **SATURDAY;** - Group Golf Lessons under the guidance of the Golf Professional are provided for **all Junior** and Student members -from 12 noon to 1pm each Saturday from March to November.
5. **JUNIORS MEMBERS AGED 10 TO 13 YEARS inclusive** may play as outlined at (1) to (3) above. However, they **must be** accompanied by an adult member of the club (18 years and over). Juniors may be allowed to bring a parent/guardian at a reduced rate.

DRESS CODE

1. When on the golf course or in the club-house, dress in keeping with the approved junior dress code. Also comply with dress codes, standards and rules when visiting other clubs;
2. Golf shoes with soft spikes or runners must be worn on the course. Footwear worn on the course must not be worn in the clubhouse except in the locker room;
3. Slacks, tailored shorts or skirts are acceptable;
4. Sweaters, golf caps, rain gear and hats are recognised as golf attire;
5. The following are considered unsuitable; sports or football shorts, football shirts, sleeveless/collarless shirts. The wearing of hoodies is not permitted;
6. The wearing of golf caps is not permitted in the bar/restaurant/reception areas.

CODE OF CONDUCT

1. Treat other participants, leaders, organisers, team captains and coaches with fairness and respect. Accept their advice and decisions with grace and not a grudge;
2. Respect fellow team members; give them support both when they do well and when things go wrong;
3. Respect opponents. Give them a hand if they lose a ball and accept apologies from opponents when they are offered;
4. Winning and losing is part of sport. Win with humility – loose with dignity;
5. Shake hands with your markers at the end of your game and with whoever wins the competition and mean it;
6. Treat others as you would wish to be treated yourself. Never pass on gossip about another player or adult and never make false allegations about another player or adult;
7. Respect physical, cultural and racial difference;
8. Do not take part in any irresponsible, abusive, inappropriate or illegal behaviour which includes smoking, use of foul language; inappropriate gestures publicly using critical or disrespectful descriptions of others;

COURSE MANAGEMENT - GUIDELINES WHEN PLAYING GOLF

1. Be organised and on time for events. Obey at all times course safety, etiquette and behaviour. The use of mobile phones are prohibited on the golf course;
2. Juniors when playing at the Club are required to carry divot bags and use them as appropriate. Respect the course; - carefully rake all bunkers, repair all divot holes made and any damage made to the putting green by the impact of a ball, whether or not made by yourself;
3. Never swing a club if there is anyone standing close to you;
4. One practice swing is enough;
5. Don't talk. Stand still when another golfer in your group is about to hit. Stand facing the player while keeping out of his eye line and sight;

6. Your place on the course is keeping up with the players ahead of you, not staying ahead of the players behind you;
7. Start planning your next shot as soon as you have played your last one and be ready to play when it is your turn;
8. If possible, after each long shot, keep your ball in sight until it stops rolling;
9. If you are off the fairway and cannot find your ball – you have got five minutes only to find it. If you are holding up players behind you, let them through;
10. Do not throw clubs. It is dangerous and will not help you to play better golf;
11. Leave your golf bag on the side of the green closest to the next teeing box;
12. Do not waste time on the greens surveying the lie of the green;
13. Do not walk on another player's line on the putting green;
14. Replace the flagpole carefully without damaging the side of the cup, making sure that the flagpole is fully set in the socket at the bottom of the hole;
15. Mark your scorecard on the next tee box not on the green. Count all your strokes, even your missed ones. Golf is a game of honour, there is no referee watching you. The game is about playing to the rules;

PERSONAL SAFETY GUIDELINES

1. Have arrangements in place for a timely pick-up at the end of your game or practice session;
2. Check into the Golf-Shop before going onto the golf course. Tell someone if you have to leave the Club or a competition;
3. Look out for yourself and for the welfare of others. Do not engage with strangers. If you notice anything suspicious alert staff at the Pro-Shop;
4. Observe instructions required by the Rules of the Club and appropriate members of staff, which include the handicap and age restrictions applicable to you;
5. Comply with safety notices governing the use of the course and other facilities and the safety guidelines for Club Members, Guests and Visitors;
6. Juniors aged 10 to 13 years inclusive are not permitted to be in changing rooms unless under responsible supervision or accompanied by a parent of similar gender;

7. For safety reasons, loitering around the course, club-house, putting greens and practice areas or in the changing rooms is not permitted;
8. Respect the privacy of all people in changing rooms, showers and toilets;
9. The inappropriate use of mobile phones, particularly the camera phone may cause upset or offence to another person, e.g. in the changing rooms;
10. If you receive any offensive photo, email or message do not reply to it, make a note of times, and dates, tell a parent or the Junior Welfare Officer;
11. Challenge or report if you observe any form of discrimination and prejudice;
12. Speak out if you consider that you or others have been poorly treated;
13. Report behaviour that appears to fall below the expected standards of the club.

COURSE SPECIFIC SAFETY GUIDELINES

It is your responsibility as a golfer, caddie or spectator at the Club to ensure that you take care of your own safety and that of other persons accompanying you or over whom you exercise authority. The following guidelines are intended to protect the safety of all users and spectators at the club;

1. Respect all notices governing safety and directional signage.
2. The Green Staff are regularly working on the course when play is in progress. Please be careful and courteous to them. In the interests of their safety please ensure that they are aware of and have acknowledged your presence prior to you playing a shot in their proximity.
3. Golf practice is limited to the designated practice areas;-
PUTTING GREEN; - Pitching/chipping onto the putting green is prohibited.
PRACTICE RANGE; - Users are reminded that the 2nd fairway and playing pitches lie beyond the “*out of bounds markers*” at the practice range. Select the appropriate clubs to keep balls within the area of play.
PRACTICE NETS, 1ST TEE-BOX; - Players using these practice nets should only use clubs which cannot strike the frame of the nets while the player is swinging the club. Practice is prohibited elsewhere on the course apart from the above areas.
4. Only the player hitting the ball should be in the immediate area of play. Players are responsible for the safety of others around them and should always check their surroundings before swinging a club. It is not advisable to play a shot if any doubt exists as to your safety or that of others as a result of playing that shot.
5. No player should play a shot until it is established that the players in front of them are well out of range. If a miss-hit shot is heading in the direction of other

golfers, spectators, shout "**FORE**" in a loud voice to alert them of possible danger. If "**FORE**" is heard when playing, take evasive action immediately.

6. Exercise care at all times on the course in identifying areas where you may be a potential risk of being hit by another golfer's ball. Particular care should be taken on all holes that run parallel or are adjacent to other holes.
7. Care is advised when near the lakes on the 6/15th 10/11th 17th and 18th fairways. Lifebuoys (*include the pole, throw-line and floatation unit*) placed by the lakes are deemed *immovable obstructions* and should not be tampered with. Rule 24 of the Rules of Golf applies. You are also advised not to climb into drainage ditches and to exercise care when using scoops to retrieve golf balls from these hazards.
8. On the 10th hole the net along the roadside is designed to keep balls in the playing area. The player is responsible for an errant shot that may cause damage or injury.
9. Exercise care when going up or down steep slopes on the course, particularly when using golf buggies or trolleys. Take extra care in wet or frosty conditions as steps, mats, paths, slopes and entrances to bunkers may be slippery.
10. You are advised to approach all trees and spinneys on the course with caution, particularly during windy or other adverse weather conditions.
11. Avoid oral contact with anything that comes into contact with the golf course particularly when "*caution signs*" indicate that chemicals have recently been sprayed on the course.
12. Climbing over boundary fences into adjoining properties is prohibited.
13. Pressurised air guns provided for players to clean their golf equipment should be used only for that purpose, taking care not to direct the air jets towards ones face or that of anyone in your vicinity. Doing so may result in serious eye injury.
14. Suspension of play in adverse weather conditions is signalled by one prolonged note of the hooter.
15. All club members, guests and visitors are invited to bring to the attention of the Director of Golf any hazards they feel have not been addressed.